

Report Title:	<b>Budget Preparation 2018/19</b>
Contains Confidential or Exempt Information?	NO - Part I
Member reporting:	Councillor Saunders, Lead Member for Finance
Meeting and Date:	Cabinet 23 November 2017
Responsible Officer(s):	Russell O'Keefe - Executive Director
Wards affected:	All

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## REPORT SUMMARY

The RBWM budget for 2018-19 will support the council's work to create a borough where everyone can enjoy living, working and nurturing their futures and their family.

The financial climate in local government remains tough and the demands on the council have increased, but RBWM is ready over the next 10 years to deliver more investment in schools, highways, leisure and community facilities to support draft Borough Local Plan.

Many councils are having to cut or close services but through sound management and careful investment this council will be able to protect and enhance its services for local people.

This is because:

- Our new partnerships this year have sustained our Adult, Children's and Highway services;
- The Adult Social Care Levies in the last two years have so far fully supported the rising cost of caring for a growing number of our elderly residents;
- Investment this year and next in more capacity across our schools, parking and leisure facilities will continue to support the draft Borough Local Plan and accelerate regeneration, particularly in Maidenhead.

Responsible decisions are necessary to ensure prudent management of public money and to balance the needs of our residents, council taxpayers and staff:

- Next year's costs are under pressure with a significant rise in inflation.
- Low interest rates along with other factors have reduced the Pension Fund's returns and require additional payments next year to meet our obligations to current and past staff;
- Increasing resident needs next year will be offset by our continuing efforts to deliver better for less with targeted reductions in operating costs;
- Fees and charges for a wide range of services will be increased by no more than inflation.

Overall, the net positive cash projections over the next 10 years reflect the Council's prudent and innovative approach to development in Maidenhead.

## **1 DETAILS OF RECOMMENDATION(S)**

**RECOMMENDATION:** That cabinet

- i) Notes the report and progress made towards building the 2018/19 budget.**
- ii) Approves the 2018/19 schools capital programme detailed in paragraph 4.6 and appendix D.**

## **2 REASON(S) FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED**

- 2.1 A decision is required on the schools capital programme to enable the procurement process to be completed in a timely manner.

## **3 KEY IMPLICATIONS**

- 3.1 The budget is expected on 22 November 2017 with the provisional local government financial settlement announced in December 2017 and finalised by the end of February 2018.
- 3.2 A full set of documents (report and all appendices) has been prepared and will be distributed, in advance of Cabinet, to the Corporate Services Overview and Scrutiny Panel for their meeting on 22 November 2017. The Chairman of the panel has offered an open invitation to members to join this meeting.

## **4 LEGAL IMPLICATIONS**

- 4.1 The Local Government Act 2003 requires the Chief Financial Officer (Deputy Director and Head of Finance) to report to Members as part of the budget setting process, on setting the level of council tax, the robustness of the budget presented and the adequacy of reserves.

## **5 RISK MANAGEMENT**

- 5.1 The financial elements of items put forward in the budget preparation report are subject to change and changes will be reported to both Cabinet and Council as part of the budget setting process in February 2018.

## **6 POTENTIAL IMPACTS**

- 6.1 None at this stage.

## **7 CONSULTATION**

- 7.1 To include:

- Comments from the relevant Overview and Scrutiny Panels. Comments will be reported to Cabinet'

## 8 TIMETABLE FOR IMPLEMENTATION

**Table 1: Implementation timetable**

Date	Details
8 February 2018	Budget report to Cabinet
20 February 2018	Budget setting at full Council

## 9 APPENDICES

9.1 Appendices to this report are as follows;

- Appendix A – Corporate Services O&SP only
- Appendix B – Savings proposals
- Appendix C – Proposed fees and charges
- Appendix D – Schools capital programme Children’s Services and Corporate O&SPs only.
- Appendix E – Proposed draft capital programme
- Appendix F – Corporate Services O&SP only
- Appendix G – Corporate Services O&SP only

The relevant parts of Appendices B,C,D and E have been sent to all O&SPs. Some panels will not receive some of the appendices. For example, if there are no relevant fees and charges, the panel will not receive appendix C.

## 10 BACKGROUND DOCUMENTS

10.1 Budget report – Council

## 11 CONSULTATION (MANDATORY)

Name of consultee	Post held	Date sent	Commented & returned
Councillor Rankin	Deputy Lead Member for Finance	20/10/07	
Alison Alexander	Managing Director	17/10/07	17/10/17
Russell O’Keefe	Executive Director	17/10/07	
Andy Jeffs	Executive Director	17/10/07	
Terry Baldwin	Head of HR	17/10/07	
Mary Kilner	Head of Law and Governance	17/10/07	
Louisa Dean	Communications and Marketing Manager	17/10/07	

## REPORT HISTORY

<b>Decision type:</b> For information	<b>Urgency item?</b> No
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Report Author: Rob Stubbs, Deputy Director and Head of Finance – Telephone 01628 796222	

Council Savings Summary 2018-19					
Description / Budget	Scrutiny Panel	Responsible Officer	Lead Member	Income or saving £000	
<b>School Improvement &amp; Leadership</b>					
1 Increase Admissions buy-back for non statutory services	Childrens Services	Alison Alexander	Cllr Airey	20	
2 Efficiencies in Admissions service		Alison Alexander	Cllr Airey	20	
3 Increase prices and scope of Governor Services		Alison Alexander	Cllr Airey	20	
<b>Early Years Education</b>					
4 Reduce non statutory improvement offer to early years settings		Alison Alexander	Cllr Airey	50	
<b>Psychology, Wellbeing and School Support</b>					
5 Management efficiencies		Alison Alexander	Cllr Airey	31	
<b>Safeguarding and Children in Care</b>					
6 Productivity and efficiency in Social Care teams.		Alison Alexander	Cllr Airey	46	
7 Reduction in youth work activity		Alison Alexander	Cllr Airey	25	
8 Reduction in number of children in care requiring support	Alison Alexander	Cllr Airey	108		
<b>Children &amp; Young People Disability</b>					
9 Placement cost savings	Alison Alexander	Cllr Airey	40		
<b>Education - School Improvement</b>					
10 Review policies for school improvement.	Alison Alexander	Cllr Airey	80		
Total for Children's Services				<b>440</b>	
Total for other O&SPs				3580	
Total Council Savings				<b>4111</b>	

<b>Managing Director</b>
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**CHILDREN SERVICES SCRUTINY PANEL**

	<u>From</u>	<u>Period or Unit of charge</u>	<u>% Increase</u>	<u>2018/19 Charge per period / unit</u>	<u>2017/18 Charge per period / unit</u>
<b>EARLY HELP AND SAFEGUARDING (TRANSFER TO AfC 1/8/2017)</b>					
£					
Early Help and Safeguarding charges are mainly linked to RBWM fostering allowances which are made up of an age-related core allowance plus a career element payment linked to expertise. The core allowance is set in line with the DfE guidelines.					
<b>Fostering - Core allowance:</b>	0-2 yrs	Per week	3.9%	150	144
	2-4 yrs	Per week	3.9%	153	147
	5-10 yrs	Per week	3.9%	171	165
	11-15 yrs	Per week	3.9%	194	187
	16+ yrs	Per week	3.9%	228	219
<b>Fostering - Career Payment - all children age 0 to 16+</b>	Level 1	Per week	0.8%	197	195
	Level 2	Per week	0.8%	262	260
	Level 3	Per week	0.8%	393	390
<b>Parental contribution towards cost of children in care</b>	April-18	Per week		Up to the full cost of the placement	Up to the full cost of the placement
<b>Foster care placements - Charges to other local authorities for placing non-RBWM children</b>	April-18	Per week		Cost of the placement	Cost of the placement
<b>Short term breaks for disabled children - Charges to other local authorities for placing non-RBWM children</b>	April-18	Per week		Cost of the placement	Cost of the placement
<b>Administration charge to other local authorities for foster care placements and short term breaks.</b>	April-18	Per week	0.0%	100	100
<b>Charges to other local authorities and voluntary adoption authorities for placing non RBWM children for adoption with families within the Adopt Berkshire partnership</b>					
Per child		Fixed fee		N/A	27,000
2 siblings		Fixed fee		N/A	40,500
3 or more siblings		Fixed fee		N/A	54,000
<b>Flying High Play Scheme</b>		Per day	4.0%	26	25

<b>Managing Director</b>
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CHILDREN SERVICES SCRUTINY PANEL**HOME TO SCHOOL TRANSPORT - CONCESSIONARY FARES (To AfC 1/8/2017)**

Charges take effect from the beginning of each academic year in September.

	<u>Academic Year 2018/19</u>	<u>% Increase</u>	<u>Academic Year 2017/18</u>
<b>Pupils not entitled to free transport</b>			<b>£</b>
Residents not entitled to free transport (mainstream and SEN)	600	3.4%	580
Eton Wick residents not entitled to free transport	305	3.4%	295
Non-resident fare payers	810	3.8%	780
Commercial bus routes			contact the relevant operator to purchase passes
Post 16 Reduced Fare Railcard	£80 + £10 admin charge		£80 + £10 admin charge
Replacement travel pass	21	5.0%	20

Proposed Schools Capital Programme 2018/19						2018-19			
Ref no	Scheme Name	Directorate	Rank	Ward	Description	Proposed Costs(£k)	S106	Grant	NET
CB002351	Urgent Safety works various schools	MDs		All Wards	Continuing programme of works to reduce safety risks, such as fire / asbestos.	50	-	50	-
CB002361	Roofing replacement at various schools	MDs		Boyn Hill/ Furze Platt	Roof repairs / replacements at Furze Platt Junior and Boyne Hill Infants schools.	140	-	140	-
CB002366	Feasibility and scheme preparation	MDs		All Wards	Programme feasibility and scheme preparation work.	180	-	180	-
CB002370	School Kitchen Refurbishments	MDs		All Wards	Kitchen refurbishments, including replacement of life-expired equipment, to ensure continuing delivery of Universal Free School Meals and providing a quality meal to children during the school day.A rolling programme of kitchens upgrades to meet current standards and regulations.	20	-	20	-
CB002473	Structural works at various schools	MDs		Boyn Hill/ Cox Green/ Pinkneys Green	Continuing programme of works to schools buildings including repointing and general repairs. Likely to include Boyne Hill, Courthouse, Wessex, Woodlands Park	50	-	50	-
CB002484	Schools Devolved Formula Capital	MDs		All Wards	Schools devolved formula capital for maintained community schools (final figure TBC)	197	-	197	-
CB002694	Replacement of windows at various schools	MDs		Clewer South/ Cox Green/ Furze Platt/ Pinkneys Green/ Sunninghill & South Ascot	Likely to include Alexander, Courthouse, Furze Platt Infants, South Ascot Village, Wessex schools, who still have single glazed or poor condition window frames.	200	-	200	-
CB002695	Drainage renovation work	MDs		Pinkneys Green	Courthouse Junior school has an issue with poor drainage which needs to be solved.	20	-	20	-
CB002700	Paths and access routes	MDs		Clewer South/ Cox Green/ Pinkneys Green	Maintenance of path and drive ways. Likely to include Alexander, Alwyn, Woodlands Park schools.	40	-	40	-
CB002719	Homer school - electrical re-wire	MDs		Clewer North	New distribution boards and re-wire of the school.	100	-	100	-
CB002720	All Saints Junior school - boiler replacement	MDs		Boyn Hill	Additional budget required to complete the boiler replacement scheme already earmarked in 17-18 budget.	75	-	75	-
<b>Total Proposed Schools Capital Programme</b>						<b>1,072</b>	<b>-</b>	<b>1,072</b>	<b>-</b>



## Fully funded Capital Bids 2018-19

No.	Ref no	Scheme Name	Director Ward	ate	Description	Income(£k)					Revenue		Lead Member Agreed	Lead Officer	Scrutiny Panel
						Proposed Costs(£k)	S106	Grant	Other	NET	Cost	Savings			
1	CB002351	Urgent Safety works various schools	MDs	All Wards	Continuing programme of works to reduce safety risks, such as fire / asbestos.	50.0	0.0	50.0	0.0	0.0			Cllr Airey	Ann Pfeiffer	Children's Services
2	CB002361	Roofing replacement at various schools	MDs	Boyn Hill/ Furze Platt	Roof repairs / replacements at Furze Platt Junior and Boyne Hill Infants schools.	140.0	0.0	140.0	0.0	0.0			Cllr Airey	Ann Pfeiffer	Children's Services
3	CB002366	Feasibility and scheme preparation	MDs	All Wards	Programme feasibility and scheme preparation work.	180.0	0.0	180.0	0.0	0.0			Cllr Airey	Ann Pfeiffer	Children's Services
4	CB002370	School Kitchen Refurbishments	MDs	All Wards	Kitchen refurbishments, including replacement of life-expired equipment, to ensure continuing delivery of Universal Free School Meals and providing a quality meal to children during the school day.A rolling programme of kitchens upgrades to meet current standards and regulations.	20.0	0.0	20.0	0.0	0.0			Cllr Airey	Ann Pfeiffer	Children's Services
5	CB002473	Structural works at various schools	MDs	Boyn Hill/ Cox Green/ Pinkneys Green	Continuing programme of works to schools buildings including repointing and general repairs. Likely to include Boyne Hill, Courthouse, Wessex, Woodlands Park	50.0	0.0	50.0	0.0	0.0			Cllr Airey	Ann Pfeiffer	Children's Services
6	CB002484	Schools Devolved Formula Capital	MDs	All Wards	Schools devolved formula capital for maintained community schools (final figure TBC)	197.0	0.0	197.0	0.0	0.0			Cllr Airey	Ann Pfeiffer	Children's Services
7	CB002694	Replacement of windows at various schools	MDs	Clewer South/ Cox Green/ Furze Platt/ Pinkneys Green/ Sunninghill & South Ascot	Likely to include Alexander, Courthouse, Furze Platt Infants, South Ascot Village, Wessex schools, who still have single glazed or poor condition window frames.	200.0	0.0	200.0	0.0	0.0			Cllr Airey	Ann Pfeiffer	Children's Services
8	CB002695	Drainage renovation work	MDs	Pinkneys Green	Courthouse Junior school has an issue with poor drainage which needs to be solved.	20.0	0.0	20.0	0.0	0.0			Cllr Airey	Ann Pfeiffer	Children's Services
9	CB002700	Paths and access routes	MDs	Clewer South/ Cox Green/ Pinkneys Green	Maintenance of path and drive ways. Likely to include Alexander, Alwyn, Woodlands Park schools.	40.0	0.0	40.0	0.0	0.0			Cllr Airey	Ann Pfeiffer	Children's Services
10	CB002719	Homer school - electrical re-wire	MDs	Clewer North	New distribution boards and re-wire of the school.	100.0	0.0	100.0	0.0	0.0			Cllr Airey	Ann Pfeiffer	Children's Services
11	CB002720	All Saints Junior school - boiler replacement	MDs	Boyn Hill	Additional budget required to complete the boiler replacement scheme already earmarked in 17-18 budget.	75.0	0.0	75.0	0.0	0.0			Cllr Airey	Ann Pfeiffer	Children's Services
<b>TOTAL</b>						<b>1,072</b>	<b>-</b>	<b>1,072</b>	<b>-</b>	<b>-</b>					